

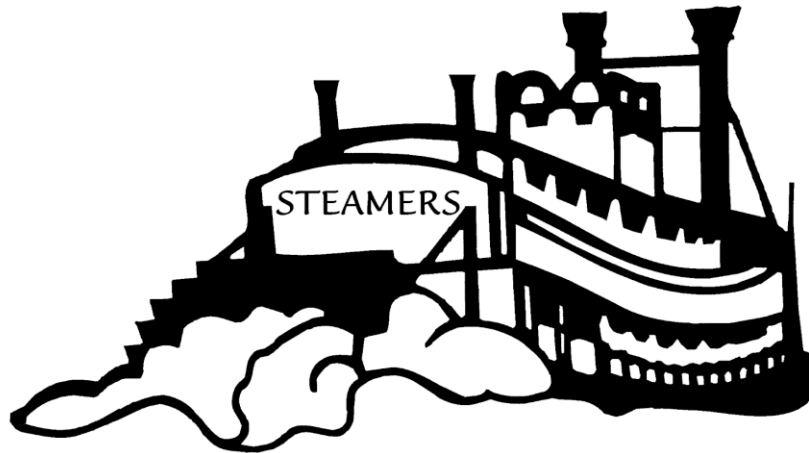
## FULTON HIGH SCHOOL HANDBOOK

The following pages are excerpts from the Student/Parent Handbook, which relate specifically to the high school student. Every student has been documented as receiving a student planner, and the entire Student/Parent Handbook. Each student is responsible for knowing the rules and policies contained in both of these documents.

Superintendent: Dr. Darryl Hogue

Principal: Mr. Robert Gosch  
Assistant Principal/Athletic Director: Mr. Patrick Henrekin

RIVER BEND COMMUNITY SCHOOL DISTRICT #2



[www.riverbendschools.org](http://www.riverbendschools.org)

### FULTON HIGH SCHOOL MISSION STATEMENT:

*“At Fulton High School we strive to develop academically sound students of high character who face their future with a goal in mind, possess solid communication skills, the ability to problem solve and advocate for themselves.”*

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## **Fulton High School Steamer Partnership**

*An effective partnership recognizes that a team can accomplish together what each partner could not accomplish alone. This agreement defines goals, expectations, and shared responsibilities of students, primary caregivers, and staff of Fulton High School as equal partners for student achievement.*

### **As a STUDENT, I will strive to:**

- ✓ Arrive at school on time, with all necessary supplies, and ready to learn
- ✓ Follow all school rules and be responsible for my own behavior
- ✓ Complete all assignments on time and to the best of my ability
- ✓ Set aside time each night for sharing daily school experiences and completing school work
- ✓ Become a responsible citizen by being an active participant within my classes, school, and community
- ✓ Advocate for myself and others
- ✓ Respect myself, respect others, and respect our campus

Signature \_\_\_\_\_

### **As a PRIMARY CAREGIVER, I will strive to:**

- ✓ See that my child is punctual and attends class regularly
- ✓ Provide my child with basic supplies and notify the appropriate school official if I am not able to
- ✓ Support the school in its attempt to maintain proper order and discipline
- ✓ Encourage student learning at home by establishing time for sharing daily school experiences and completing school work
- ✓ Monitor student progress regularly
- ✓ Attend school events and conferences as often as possible
- ✓ Set high expectations and standards for my student

Signature \_\_\_\_\_

### **As a STAFF MEMBER, I will strive to:**

- ✓ Communicate with students and parents within a reasonable time
- ✓ Be encouraging and supportive
- ✓ Keep student progress information current
- ✓ Support student development in both curricular and extracurricular activities
- ✓ Respect students, primary caregivers, and co-workers
- ✓ Establish and maintain clear, consistent high expectations for students and myself
- ✓ Be a dynamic, engaging leader and role model
- ✓ Do all I can to make the students' day a positive one

Signature \_\_\_\_\_

**Student/Parent Handbook Acknowledgement and Pledge**

Name of Student: \_\_\_\_\_

**Student Acknowledgement and Pledge**

I acknowledge receiving and/or being provided electronic access to the Student/Parent Handbook and School Board policy on student behavior. I have read these materials and understand all rules, responsibilities and expectations. In order to help keep my school safe, I pledge to adhere to all School and School District rules, policies and procedures.

I understand that the Student/Parent Handbook and School District policies may be amended during the year and that such changes are available on the School District website or in the school office.

I understand that my failure to return this acknowledgement and pledge will not relieve me from being responsible for knowing or complying with School and School District rules, policies and procedures.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Parent/Guardian Acknowledgement**

I acknowledge receiving and/or being provided electronic access to the Student/Parent Handbook and School Board policy on student behavior. I have read these materials and understand all rules, responsibilities and expectations.

I understand that the Student/Parent Handbook and School District policies may be amended during the year and that such changes are available on the School District website or in the school office.

I understand that my failure to return this acknowledgement will not relieve me or my child from being responsible for knowing or complying with School and School District rules, policies and procedures.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

### **ACCIDENTS**

In the event of an accident involving a student, every precaution will be taken to administer the proper first aid and to request the assistance of a medical professional, if it is deemed necessary. If the accident is of a serious nature, the school authorities will notify the parents, who then shall assume responsibility. If they are unable to reach the parent, the student will be taken for medical treatment or examination by ambulance, if deemed necessary.

### **ADD/DROP POLICY FOR COURSE**

After the schedules have been created, no changes can be made unless special approval is granted by the School Counselor or Principal. Factors affecting the addition or drop of a course include the time of the request in relation to the start of the semester, the enrollment in the class requested, and in most cases, the permission of and/or consultation with the instructor.

### **ADMINISTRATIVE RESPONSIBILITY**

- To provide the educational leadership and the administrative skills to build a trusting community through which the total development of each student is promoted.
- To provide encouragement and understanding to the faculty and students, recognizing each as a unique individual.
- To strive for harmony with the school community, providing an opportunity for honest, open communication.

### **ASBESTOS**

The River Bend CUSD #2 conducts surveillance inspections for asbestos containing materials every six months.

The Asbestos Management Plans and Inspection Reports may be examined at the individual school offices and at the Superintendent's office. Questions regarding any asbestos concerns may be answered by contacting the Superintendent at (815) 589-2711.

This is to inform you of the status of River Bend CUSD #2 Asbestos Management Plan(s). It has been determined by the Illinois Department of Public Health and the Federal Environmental Protection Agency that asbestos is a potential health hazard and precautions should be taken to avoid disturbing any asbestos containing materials.

As required, our building(s) were initially inspected for asbestos on August 9, 1988. The AHERA law requires that a visual surveillance of asbestos containing areas be completed every six months, and a re-inspection conducted every three years which was completed on September 24, 2018. Any evidence of disturbance or change in condition will be documented in the Management Plan as required.

### **ATHLETICS (please see the Athletic Handbook for all rules)**

#### **ACTIVITY FEE POLICY**

Student extracurricular participants must pay the activity fee for the sport/activity they are involved in prior to the beginning of the first event/meeting of the organization, or they should make alternate arrangements for a payment schedule with the principal. Fees for activities will not be waived. The EASY Program is available to help with extra-curricular fees for families who have qualified for free/reduced lunch. Please talk to a building administrator for more information. Participants may receive a refund of the activity fee prior to the first contest of the season only in cases where the participant voluntarily withdraws/quits the activity. No refunds or proration of fees will be made after the first contest of the season and no refunds or prorating of fees will be made at any time, to any participant who is removed from an activity by a coach or administrator for violating team or River Bend rules or Behavior Code. Payment of an activity fee does not ensure a minimum of participation time in athletic events or other extracurricular activities. High School Activities fees to be determined for the following activities: Interscholastic Athletics, Thespians, Jazz Choir, Jazz Band, Scholastic Bowl Team, Cheerleading, or Speech Team. All athletes must have a school lock for their athletic locker - \$6.00 refundable fee.

## ATHLETIC TICKETS

High school varsity athletic event tickets at the gate will be \$5.00 for Adults, \$3.00 for Senior Citizens, and \$3.00 for anyone else high school age and under. (*River Bend students – no charge with a school issued River Bend Student Athletic Activity Ticket*). Persons 60 years or older will qualify for a Senior Citizens pass which will allow them to enter all home athletic events. The charge for this pass will be \$20.00 and can be obtained at any school office between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. Also, the following all-varsity-event tickets will be available in advance (not at the event/gate) and will be good for any varsity sport for the number of events designated on the ticket. Below is a listing of the tickets available, the number of events the tickets will cover, and the actual price per event realized by the purchase of the tickets.

### ADULTS

\$35.00 - 8 events	(Saves .50/ticket)
\$55.00 - 13 events	(Saves .69/ticket)
\$75.00 - 18 events	(Saves .88/ticket)
\$100.00 - 24 events	(Saves .92/ticket)

Any number of persons may use the individual all-varsity-event student or adult ticket up to the number designated on the ticket purchased. (An 8-event ticket will allow one person to attend 8 events, or 8 persons to attend one event, for example).

All-varsity-event tickets will be honored for more than one year, until the number of events designated on the ticket has been used. Tickets will be sold in the high school office between the hours of 8:00 a.m. and 3:30 p.m., Monday through Friday.

## ATTENDANCE

Irregularity in school attendance is one of the major contributing factors to difficulty in school. Regular attendance and punctuality is required. **ALL STUDENTS MUST ATTEND ALL CLASSES AND RTI EVERY DAY!**

### ABSENCE

Parents should call the student's school to report a student's absence before **9:00 a.m.** Please give the students name, reason for their absence, and type of illness. **A parent contact is required.** The school has a 24-hour voice mail system. FULTON HIGH SCHOOL --- 815-589-3511

### LEAVING SCHOOL DURING THE SCHOOL DAY

- In the case of illness:
  - If your child is absent from school, please call the school office before 9:00 a.m.
  - If you are too ill to remain in school, notify your teacher, and get a pass to the office. Your parents must then be called, and arrangements must be made to get you home. **If you should become injured in any class or activity, notify the teacher immediately. Failure to notify school personnel may nullify your insurance claim, should there be one. You must report to the office if you are injured.**
- Leaving the school during the day:
  - Students in attendance at school must have the permission of school personnel and parent/guardian before leaving school. Failure to do so will result in disciplinary action. Students must also have permission from school personnel to go to their car during the school day.
- In the case of professional appointments:
  - Students having a medical/dental appointment must have verbal notification to the office by a parent/guardian stating the date and time of the appointment. In the case of last-minute emergency appointments, the parent may notify the school by phone about the appointment, the student then must pick up a permit to be excused from class from the office.
  - When returning to school from an appointment, the student must report to the office with the form signed by the doctor or dentist. If the form is not returned, disciplinary action may be taken.
- Verbal notification from a parent/guardian must be given to the office for their child to use their automobile to leave the school.

### ATTENDANCE FOR ATHLETES

If a student doesn't go to school during the day can he/she participate in a game that night? A participant must be in attendance during three (3) full blocks of the school day at FHS to be allowed to play in an athletic event that day. Exceptions to this may be for pre-arranged absences, a medical appointment with written verification, or with approval of the Principal (i.e. usually school related absences).

### ABSENCE FROM SCHOOL

**THERE IS NO WAY TO DUPLICATE THE CLASS INTERACTION EXPERIENCE AFTER A STUDENT HAS BEEN ABSENT.** Excessive absence may result in a report of suspected truancy to appropriate legal authorities or removal from classes at the discretion of the school administration. The parent/guardian will be notified of excessive absenteeism. Illinois School Code (Section 26-1) states: "Whoever has custody or control of any child between the ages of 7 and 17 years shall cause to attend some public school in the district wherein the child resides the entire time it is in session during the regular school term." **IT IS THE RESPONSIBILITY OF THE STUDENT'S PARENT/GUARDIAN TO SEE THAT A STUDENT IS IN REGULAR ATTENDANCE.** The law is specific that parents/guardians must cooperate with the school to ensure that regular attendance is enforced.

### EXCUSED ABSENCES

Personal illness or other medically related reason: After 3 consecutive days, or an accumulation of 10 days in a year, a medical excuse from a doctor will be required in order for the absences to be excused.

### COMMUNICABLE DISEASES

Each student returning to school after having a communicable disease must have the permission of the school Principal or written permission from a doctor.

### ABSENTEE ASSIGNMENTS

A student who is unable to attend school due to an illness lasting for three (3) days or more is urged to obtain his/her assignments by calling the appropriate office **before 9:00 a.m.** Parents or a friend may pick-up books in the office at the end of the school day.

### UNEXCUSED ABSENCES

Any absence which is not within the school board definition of an excused absence will be considered unexcused. Final determination will be made by the principal and/or his/her designee. Examples of unexcused absences include: oversleeping, obtaining a driver's license, job interviews, running errands, senior pictures, shopping trips, haircuts, etc. **Any student who has an unexcused absence will be allowed to make up work for a minimum of 50% credit. Students will be encouraged to complete missed work to show an understanding of the learning standards for the work they missed.** Parental contact must be made with the FHS office within 24 hours of the absence or the student will be considered truant. An external suspension during final exams may result in no credit for the exam as determined by the principal.

Students that arrive at school unexcused after 8:30 a.m. will be issued the following consequences:

- 1<sup>st</sup> offense: 30 minute detention
- Any additional offense: 2 hour after school assignment

If a non-bus student leaves at the bus bell without permission from the office, the student will be issued the following consequences:

- 1<sup>st</sup> offense: make up the time missed either before or after school with parental contact
- 2<sup>nd</sup> offense: 30 minute office detention
- 3<sup>rd</sup> offense: two hour after school assignment

PRE-ARRANGED ABSENCES will not be granted for such things as shopping, hunting or fishing within the immediate area, haircuts, or attendance at sporting events in which a Fulton High team is not participating.

\***Professional appointments** that could not be scheduled outside the school day: Appointments during the school day are discouraged. If it is necessary to schedule an appointment during the school day, verbal notification from a parent/guardian must be made to the attendance secretary. A maximum of two (2) periods will be excused for



Fulton/Clinton appointments and a maximum of three (3) periods in all other locations. If a student is going to be missing the entire school day, the must get a pre-arranged absence slip ahead of time.

**\*Attending a State Tournament Final:** Non-participating FHS students who wish to receive an excused absence to attend a State Tournament in a sanctioned IHSA event may do so with written, as well as verbal, permission from a parent or guardian if the non-participant is attending with a FHS coach, parent, guardian, or parent/guardian adult designee.

**\*College visitation days:** A maximum of two (2) pre-arranged college visits for 11<sup>th</sup> & 12<sup>th</sup> graders will be allowed each school year. This absence must include a written request from the parent for the visitation.

**College Visits:** Juniors and seniors are allowed two college visit days a year. They must be a junior or senior passing all classes 48 hours before their requested visit, they must be in attendance at Fulton High School for 2 full school days before their visit and must have picked up a college visit form in the Student Services Office and must return the college visit form completed back to the Student Services Office 48 hours before they leave for their visit. If all of the above conditions are not met, this will count as a regular absence. All makeup work is due the day the student returns to school. Parents are requested to call the main office to report the absence.

**\*Family emergency/death in family.**

**\*Observance of religious holidays.**

**\*Pre-Arranged vacation:**

High school students (9-12) and their parent/guardian must contact the principal at least three (3) days in advance of the absence. A maximum of five (5) days may be used per school year; any more days will be considered unexcused absences. In order for the five (5) days to be considered an excused absence, the student must be passing in all of his/her classes, and the trip must be such that it cannot be taken during a regularly scheduled break. Approval of additional days will be determined by the building administrator.

Any unusual circumstances or emergency situations must be approved by an administrative order to be considered as an excused absence. The building principal is the final determiner in excusing absences.

### LATE ARRIVAL TO SCHOOL

The student must report to the office to explain the late arrival and to get an admit pass to class. The student may be considered as tardy and/or absent. An absence will either be excused, unexcused, or truant based on the information obtained. If a student absence is determined to be unexcused and the student has arrived at school after 8:30 a.m., the student will be issued an unexcused absence and an after school assignment. If a student arrives at school prior to 8:30 and the absence is unexcused, the absence will be considered an unexcused tardy.

### UNEXCUSED TARDY TO SCHOOL

- 1<sup>st</sup> Offense – Warning
- 2<sup>nd</sup> Offense – Warning
- 3<sup>rd</sup> Offense – Detention
- 4<sup>th</sup> Offense – After School Assignment

### TARDINESS

There is rarely a legitimate excuse for being tardy to class or to school. Repeated tardiness will not be tolerated. Anyone entering class after the bell has rung, without a written admit slip, will be subject to disciplinary action.

When you are detained by a teacher between periods which results in your being tardy, you should obtain an admit slip to your next class from the teacher who detained you.

**Tardy Policy:** All tardy offenses will be treated equally. Students late to school and class at any time during the school day will be considered tardy. This includes students who are late to class following lunch. Teachers may make their own rules regarding their classroom (i.e.--In your seat before the bell rings), but these offenses would

be treated as teacher classroom discipline problems. Teachers will mark students as unexcused tardy when students arrive late to class. On Mondays, any student who received three (3) or more unexcused tardies during the previous week will be subject to disciplinary measures (Level 2 Offense).

### **MAKE-UP WORK POLICY**

Excused Absences:

Students should contact their teachers regarding the work missed. Students will be allowed one school day for every day absent. For example, if a student missed school on Monday and Tuesday, they would need to get all their homework on Wednesday, and it would need to be completed by Friday. However, except in the case of extended illness when special arrangements will be made, a **MAXIMUM OF FIVE (5) DAYS TOTAL WILL BE ALLOWED TO MAKE UP WORK.** The day following an absence should be used to get the make-up assignments. The individual teacher will determine the make-up assignment, with any additional work if deemed necessary. The principal may extend the make-up time if deemed necessary.

### **PREVENTION OF, AND RESPONSE TO, Bullying, Intimidation, and Harassment** [SEE BOARD POLICY 7:180](#)

**TEEN DATING VIOLENCE PROHIBITED** [See Board Policy 7:185](#) and [7:185-E](#)

**HARASSMENT OF STUDENTS PROHIBITED** [See Board Policy 7:20](#)

### **CALENDAR / MENU**

Local radio stations and newspapers will publish upcoming events and the weekly lunch menus.

### **CAMPUS VIDEO SURVEILLIANCE**

Fulton High School operates and maintains its own video surveillance system covering hallways and doors. Because these cameras only monitor public use areas, there is no compromising of student/public privacy. The captured video may be viewed by FHS administration and the Fulton Police to aid in the discipline and/or arrest of individuals involved in school infractions and/or criminal activity. Parents/guardians may view captured video in the presence of administration. Any requests to view captured video used for discipline must be made in writing and submitted to Fulton High School Administration.

### **CLASS ASSIGNMENT**

Grade placement is made by the Principal based on general achievement and the mental, physical, emotional, and social maturity of the child. Students transferring into the system will be placed in the same grade level as in the school from which they transferred; however, they, as well as continuing pupils, may be retained or advanced in a grade. Such judgment shall rest with the Principal.

Parents who feel that their child should be considered for support services and/or special education services should contact the School Counselor or the School Principal.

### **CLASS RANK**

The ranking of all students is based on the cumulative Grade Point Average computed at the end of each semester. Class Rank is based on all grades, including the F grade, except for grades received in Physical Education and Driver Education.

### **CODE OF CONDUCT**

Students in the River Bend School District are expected to conduct themselves as desirable members of society. General standards of conduct include: regular attendance, politeness in conduct, serious application to school work, due consideration of the rights of others, and pride in the school building and grounds. These are the criteria, which all students in the River Bend Schools are expected to meet. At all times, students shall conduct themselves in such a manner that no criticism will be brought on themselves, the school, or the community. Good sportsmanship will be displayed regardless of the outcome of any contest. Students shall be responsible for their conduct at all school sponsored activities, shall be subject to all regulations of the school, and will be governed accordingly. Self-discipline is the best kind of discipline. Students should strive toward self-discipline by

recognizing their responsibility and using good discretion. This may be achieved by making proper behavioral choices.

### **CONFERENCES**

After the first quarter, parent/teacher conferences will be held for two (2) nights. All parents are encouraged to attend one of these two evenings to meet with their child's teacher. Some parents will receive letters requesting a conference but all parents are welcome to attend.

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

### **COUNSELING**

We are provided with skilled counselors whose services are available at any time to all students and parents by appointment. Counselors are in charge of the school's testing program, which includes administration and interpretation of tests. A cumulative record of each student's progress through the River Bend Schools is kept in the counselor's office. Students or parents may consult the counselors about any problem or concern with school work, adjustment, selection of courses, or personal difficulties.

### **COUNSELOR CONFIDENTIALITY**

Based on a strong foundation in federal law, Illinois Code, and by general counselor codes of ethics, students are entitled to a confidential relationship with their counselor when discussing personal problems. Section 622.10 of the Illinois Code says in part:

No qualified school counselor, who obtains information by reason of his employment as a qualified school counselor shall be allowed, in giving testimony, to disclose any confidential communications properly entrusted to him by a pupil or his parent or guardian.

Exceptions to maintaining confidentiality exist where the counselor is aware of a serious danger to health or well-being. For a more complete discussion on counselors and keeping your confidence, please consult with a member of the counseling staff. Parents who desire a more complete discussion should likewise consult a counselor, or the school administration.

### **CREDIT FOR CORRESPONDENCE COURSES AND/OR TRANSFER COURSES**

Two credits earned by successfully completing correspondence courses will be allowed toward meeting graduation requirements for individuals enrolled as full-time students in Fulton High School. These courses must be arranged through the Student Services Office. For students who are legal residents of River Bend Unit District No. 2, but who have withdrawn from school, credits by correspondence necessary to complete graduation requirements may be permitted on the recommendation of the School Counselor to the High School Principal, who will give final approval. Students who fall in this category will be encouraged to investigate high school credits such as night-school classes, the General Educational Development program, etc., before finally deciding to request correspondence credit. **ALL courses taken by correspondence must be completed and submitted for credit by April 15 in order to receive credit.**

Correspondence courses shall be from an institution approved by the Student Services Office. Permission must be granted by the principal **before** the student begins work in the class. Without special pre-approval from the principal, correspondence credit can only apply for making up failed required classes. All tuition costs for correspondence courses will be borne by the student. Credits earned at an approved night school or in an approved summer school program will be allowed toward meeting graduation requirements. Such courses should have the approval of the School Counselor before they are taken. Any exception to the above policy must have prior approval of the School Counselor and the High School Principal.

Junior and senior students will have the opportunity to enroll in Illinois Virtual High School. These classes are taken for high school credit only and must be approved by the administration prior to enrollment. Students will be responsible for paying for these classes according to the IVHS guidelines.

Juniors and seniors will also have the opportunity to enroll in online classes offered through Sauk Valley Community College. Students will earn both high school and college credit for these classes. Student will be responsible for the cost of these classes per SVCC guidelines.

District policy will be set for the guidelines as to which classes students can elect.

### **CREDIT FOR NON-DISTRICT EXPERIENCES AND COURSE SUBSTITUTIONS**

#### **CREDIT FOR NON-DISTRICT EXPERIENCES**

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course.
2. Courses in an accredited foreign exchange program.
3. Summer school or community college courses.
4. College courses offering dual credit courses at both the college and high school level.
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education.
6. Work-related training at manufacturing facilities or agencies in a Youth Apprenticeship Vocational Education Program (Tech Prep).
7. Credit earned in a Vocational Academy.

Students must receive pre-approval from the Superintendent or designee to receive credit for any non-District course or experience. The Superintendent or designee will determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. Students assume responsibility for any fees, tuition, supplies, and other expenses. Students are responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

#### **SUBSTITUTIONS FOR REQUIRED COURSES**

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The building principal approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

**Advanced placement computer science.** The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

**Substitutions for Physical Education.** A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from Physical Education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Enrollment in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic athletic program (student must be in the 11<sup>th</sup> or 12<sup>th</sup> grade);

4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11<sup>th</sup> or 12<sup>th</sup> grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11<sup>th</sup> or 12<sup>th</sup> grade).

A student requiring adapted Physical Education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).

A student who is eligible for special education may be excused from Physical Education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during Physical Education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

**Volunteer service credit.** A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

#### **CREDIT RECOVERY**

Prerequisites for Credit Recovery or Alternative Curriculum Acceptance:

1. Failing grade on transcript in core classes offered in the FHS Credit Recovery Program
2. Demonstrated desire to recover lost credit
3. Recommendation of either the Student Intervention Team or an accommodation listed in a student's IEP plan
4. Students will not be eligible for a class until their fourth semester in high school
5. Verbal and written commitment to complete at least one-half (.05) credit within each semester of assignment
6. Goal of attaining a high school diploma
7. A maximum of 3 credits can be earned through credit recovery.
8. Families will be responsible for the cost of a credit recovery course if the student is taking the course to make up a credit from a course they failed.

#### **DANCES AND ACTIVITIES**

Throughout the year, various organizations may sponsor dances.

- These dances are open to the students of our school, to those guests enrolled in another high school, or to those older than high school age (*20 years of age or under*).
- A student must register any non-FHS date that he/she wishes to bring as a guest by submitting a completed FHS Dance Request form to the dance sponsor.
- Guests are subject to approval by the Principal.
- Guests must be registered by a deadline date.
- Guests must follow FHS Code of Conduct.
- Students attending the dance may be required to take a breathalyzer test or meet other reasonable safety criteria put in place by the administration prior to entering the dance.
- Students who fail to comply with the criteria will not be permitted to attend the dance.
- If a student leaves the building for any reason, he/she will not be allowed to return.
- Students who leave a dance without sponsor and parent permission may be prohibited from attending future FHS dances.
- Please see page 22 for academic eligibility to attend the Homecoming Dance, Winter Formal Dance, and Prom.

## DETENTION POLICY

**Teacher detentions** will be up to 40 minutes in length, unless parents agree to a longer period for a tutorial in a subject. Students will be given written notice of teacher detentions. Students will be given at least one 24-hour period to arrange their schedules to accommodate a detention. (Example: Detentions given on Wednesday should be served on Thursday or at a later time as assigned by the teacher.)

**Administrative detentions** - 40-minute detention hall will be scheduled throughout the week; before school times (7:20-8:00 a.m.) and after school times (3:05-3:45p.m.) will be scheduled. Due to school holidays and other conflicts, a detention hall may be rescheduled to another day of the week.

**Materials:** All students are required to bring study materials to the detention. A teacher may require a particular set of materials when the detention is served in their classroom.

### **Rules:**

1. Students should arrive on time.
2. Students must have study materials.
3. Students will sit where assigned.
4. Students will sit quietly.
5. Uncooperative students will not be given credit and may be referred to the office for further disciplinary action.

### **After School Assignment**

After School Assignment is an alternative to suspension from school. An After School Assignment is a two (2) hour administrative detention that will be scheduled once per week, on Wednesdays. After School Assignment's will begin at 3:10 p.m. and end at 5:10 p.m. Administrative detention rules will apply.

A student who serves an After School Assignment will not be allowed to participate in any extra-curricular competitions that evening. They may attend practice.

## ACCOMMODATING INDIVIDUALS WITH DISABILITIES [See Board Policy 8:70](#)

### DISASTER DRILLS (FIRE/TORNADO)

In case of severe weather, students will be alerted from the office by alarm and voice instruction over the loudspeaker. Teachers will direct you to the areas designated for severe weather protection. These areas are posted in the classroom and other areas. Students should not go outside the building. A series of drills will be held throughout the year to acquaint students with "safe areas".

In case of a fire alarm, students will evacuate the building completely, along routes designated, posted, and explained by teachers. If between classes, proceed quietly to the nearest outside exit. In all cases, get completely away from the building until the signal is given to return (minimum of 50 feet).

River Bend students are expected to take drills and all information and directions seriously, and they have regularly done so. Failure to do so impairs the safety of everyone in our building and will be dealt with severely. Cell phone use will be prohibited during drills.

### DISCIPLINE

A student's conduct must be such that the educational process can proceed in an orderly manner. All students are expected to conduct themselves properly through self-control and by showing and maintaining respect for adult authority. **Each teacher of a classroom in grades 9 – 12 will develop and post a discipline plan in his or her classroom.** The student is expected to show:

1. Respect for property belonging to:
  - A. classmates and themselves;
  - B. the teacher and the school;
  - C. the neighbors of the school (littering, smoking, or cutting through the property of neighbors, would all be examples of failure to assume responsibility in this area)

2. Responsibility to self by:
  - A. refraining from the use of alcoholic beverages and the misuse of drugs;
  - B. being in daily attendance at school;
  - C. educational success;
  - D. developing personal integrity, truthfulness, and honesty
3. Time served:
  - A. Any disciplinary time missed will be accumulated
  - B. Any student who owes two (2) hours or more has to serve that time in order to participate or attend any extracurricular events. This includes walking at graduation.

### GENERAL DISCIPLINARY PROCEDURES

**When evaluating disciplinary actions, the following criteria will be considered:**

- Seriousness of the offense
- Past history
- Resulting impact on the educational environment
- Appropriateness of the consequence
- What is in the best interest of the student

#### **Removal From Class**

Since the goal of the District is to develop all persons to their capabilities, teachers in the River Bend Schools have the right and obligation to remove disruptive students from their classrooms for one (1) class meeting or session. Upon removal from class by a teacher, the Principal/designee will hold a conference with the student. He/She will face appropriate disciplinary action at this time.

Students who continually disrupt class(es) and are removed from class will face further disciplinary action. These actions may include parent conferences, detention, suspensions, and expulsion. Alternative actions, as deemed necessary by the Principal, could also be used.

#### **Major Disciplinary Violations**

**GROSS DISOBEDIENCE OR MISCONDUCT** Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:

1. **THEFT** may be reported to the police for official action. The student may be suspended, a conference with the parents will be held, and the stolen item must be returned.
2. **VANDALISM** is a criminal act and will be treated as such. The student will be required to pay for the damaged materials. Vandalism of any nature (graffiti, writing on desks, walls, damaging school or personal property and other destructive acts) will result in a police referral and may result in an out-of-school suspension of one (1) to ten (10) days and a possible recommendation for expulsion. Such offenders will also be required to make necessary restitution for all charges pertaining to their act of vandalism.
3. **ARSON** will be reported to the police, and a recommendation for expulsion will be made to the Superintendent. Tripping a false fire alarm will result in immediate suspension and a conference with the parents.
4. **BOMB THREAT** is a criminal act that disrupts the educational environment. Fulton Police Department will be notified.
5. **FIGHTING AND VIOLENT BEHAVIOR** are never acceptable acts for responsible people. Fighting can, in all but exceptional cases, result in the suspension of both parties.
6. **DRUGS/DRUG PARAPHERNALIA** Using, possessing, distributing, purchasing, selling or offering for sale:
  - a. Any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis, and hashish)

- b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription
- c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription
- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
- g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances
- h. Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

- 7. **ALCOHOL** Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
- 8. **INSUBORDINATION OR LYING** to a teacher or other staff member or **USE OF PROFANITY AND/OR OBSCENITY** directed at a staff member will be grounds for suspension from school and a conference with the parents.
- 9. **THREATENING A STAFF MEMBER** will be grounds for suspension from school and possible notification of the appropriate authorities.
- 10. **TOBACCO** Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes or e-cigarettes
- 11. **POSSESSION, USE, CONTROLLING, OR TRANSFER OF A WEAPON** or violating the following procedures:  
A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than two calendar years:
  - (1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.
  - (2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above.



The expulsion requirement may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

- 12. CHEATING/PLAGIARISM.** The first time a student is caught cheating or plagiarizing work in a classroom teachers will follow this procedure:
- A. Give both the "giver of information" and the "receiver of information" a "0" on the work they are doing.
  - B. The teacher should call both students' parents and will warn the parents that a second offense will result in an office referral. The second time a student is caught cheating, the student will be referred to the Principal immediately.
  - C. A student that is caught using a cell phone during a test will face consequences for cheating as listed above AND will face cell phone consequences listed below in #16.
- 13. TRUANCY** Anytime that an absence cannot be verified by phone, or if the parent or guardian has no knowledge of the student's whereabouts, the student will be considered truant. Students who are truant will receive a zero for assigned work that day or class periods of their truancy. Chronic truants will be referred to the Truants Alternative Program and may face further disciplinary action determined by the administration.
- 14. GANG ACTIVITY** Students who attempt to conduct any gang activity at school or school-sponsored events are subject to suspension. No gang dress or symbols are permitted in the River Bend Community Unit District No. 2.
- “Gang” is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies; (5) or incite other students to act with physical violence upon any other person.
- 15. VERBAL/PHYSICAL HARASSMENT/SEXUAL HARASSMENT** Students who engage in harassment of other students or school personnel are subject to suspension. More serious cases of harassment including sexual harassment will result in a suspension for the offender, notification of proper authorities and may result in expulsion.
- 16. ELECTRONIC DEVICES** Students are not allowed to bring electronic devices or equipment to school without administrative approval. Such devices include but are not limited to: personal pagers, I-Pods, I-Pads, Airpods, Apple Watches, laser pens/pointers, radio/CD players, etc. Because of the prevalence of cell phones and similar technologies in our communities and our culture, Fulton High School has established a set of tiered guidelines and expectations for their use at school.

Students may use cell phones during lunch and passing periods. Cell phones must be turned off and put away before entering the classrooms, locker rooms, and restrooms. The phone cannot be fully visible in these areas. This includes in the hand or on the desk. Each teacher will display a Red, Green, or Yellow sign that indicates appropriate cell phone use in class for that day. Students are not allowed to use their cell phones in the hall during a class time. The cell phone must be placed in a bin or on the teacher's desk in order to use the restroom. Any student that fails to follow these guidelines and/or any student who is caught using social media in a negative way will be subject to a Level II offense.

- 17. SEXTING** Sending, receiving, or possessing sexually explicit or otherwise inappropriate pictures or images. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing any indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, smartphone, or cellular phone. As of 1/1/2011 it is a violation of Illinois criminal law to electronically transmit materials depicting nudity or other sexual conduct so in addition to receiving school discipline, any students involved in sexting will be referred to the Fulton Police Department.

Under the new law, any minor under age 17 who knowingly electronically transmits materials depicting nudity or other sexual conduct is subject to a Class B Misdemeanor, punishable by up to 6 months in jail and a \$1,500 fine. If you are under 17 and you knowingly request another minor to sext for you, you can be charged with a Class A Misdemeanor, punishable by up to one year in jail and a \$2,500 fine. If you post the image on the Internet or a website for at least 24 hours with the intent of injuring another's reputation or causing emotional distress, the charge stiffens to a Class 4 Felony, punishable by imprisonment for 1 to 3 years.

**18. GAMBLING** No gambling will be permitted. State law prohibits gambling for money in public schools.

**19. BULLYING/AGGRESSIVE BEHAVIOR** Aggressive Behavior is defined as words and/or actions towards another, oneself, or property of a forceful, hostile, injurious, or destructive nature. Bullying is defined as a type of aggressive behavior in which an individual student or a group of students, through the improper use of real or perceived power, or the use of threats (verbal or written), extortion, exclusion, or by any other method, inflicts, attempts or intends to inflict, either by physical, verbal or other means, any physical or psychological suffering on another student or group of students. Examples of bullying may include, but are not limited to:

- a. **Physical Bullying:** may include punching, shoving, poking, hair pulling, or other similar behaviors.
- b. **Verbal or Psychological Bullying:** may include name-calling, teasing, gossip, humiliation, intimidation, threats (verbal or written), or other similar behaviors.
- c. **Cyberbullying:** Cyberbullying/stalking includes knowingly on at least two separate occasions, harassing another person through the use of electronic communication and at any time knowingly soliciting the commission of an act by any person which would be directed towards that person or a family member of that person. Students involved with the above listed should immediately notify the principal

“Hazing” occurs when any person knowingly requires the performance of any act by a student or the acquiescence to any act performed on or with regard to a student for the purpose of induction into, admission into, initiation into, affiliating with, holding office in, or maintaining membership in any group, organization, society, club, or athletic team whose members are or include other students.

Bullying, intimidation, threats, harassment, and/or hazing may be considered gross disobedience/misconduct. Similarly, it will be considered a breach of the Code of Conduct to witness bullying, intimidation, threats, harassment, or hazing of another student and to fail to report it. **Students who exhibit a pattern of intimidation/bullying/hazing will be recommended for expulsion.**

This list is not intended to be all-inclusive. **The right is always reserved to use alternate methods, penalties, and procedures when necessary.**

**20. VIOLATION OF THE TECHNOLOGY POLICY** The failure of any User to follow the terms of the *Technology/Electronic Network Access Policy* or its implementing regulations may result in the loss of privileges, disciplinary action, and/or appropriate legal action. Please see page 30 for the full technology policy.

Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.

**21. Unarmed Aircraft System (AUS)** Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### **When and Where Conduct Rules Apply**

Grounds for discipline apply whenever the student’s conduct is reasonably related to school or school activities. This includes, but is not limited to, misconduct: (1) on or within sight of school grounds, before, during or after school hours; (2) at a school sponsored event, on or off school grounds; or (3) traveling to or from school or a school activity, function, or event; or (4) anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or and educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### **LEVEL I – Minor Misconduct (Cumulative for Semester)**

A. Misconduct which is to be handled by teaching personnel includes minor classroom offenses

#### **LEVEL II – Offenses (Cumulative for Semester)**

- A. Leaving class without permission (potential truancy)
- B. Hallway offenses (using the West Gym as a hallway, littering, embracing, kissing)
- C. Excessive disruptive behavior in class
- D. Any type of satanic activities or drawings
- E. Refusal to do assigned work/sleeping during class
- F. Behavior endangering the safety of other students such as throwing objects, etc.
- G. Use of radios, CD players etc. (confiscation with parent pickup)
- H. Dress code violations
- I. Excessive Level I offenses within a nine (9) week grading period
- J. Refusal to serve a detention or a lunch restriction
- K. School approved beverages will be allowed as long as water, sports drinks, protein shakes, etc are in a container with a lid. Snacks, such as protein bars, mixed nuts, a piece of fruit, etc. are allowed during passing periods and must be finished at the beginning of class with teacher permission. Breakfast is to be consumed in the cafeteria. Any issues will be determined by administration on an individual basis.
- L. Failure to serve an academic detention.
- M. Excessive tardiness
- N. Any use of profanity

#### **LEVEL III – Offenses**

- A. Failure to serve an assigned After School Assignment
- B. Disobedience to school personnel
- C. Rude and disrespectful behavior to school personnel
- D. Profanity or obscene gesture towards school personnel

#### **LEVEL IV – Offenses (Cumulative for school year)**

- A. Fighting at school or at a school sponsored activity
- B. Use of profanity, ethnic slurs, or obscene gestures
- C. Willful destruction or defacing of school property
- D. Theft at school or a school sponsored event

- E. Smoking or use of tobacco at school or school activity
- F. Possession of tobacco or smoking materials
- G. Excessive Level II offenses within a semester.
- H. Continued harassment of another student or threatening/bullying another student
- I. Involvement in gangs or gang related activities
- J. Threatening gun violence toward school

**LEVEL V – Offenses**

- A. Possession, consumption, selling, delivery, or supplying drugs, look-a-like drugs, drug paraphernalia, or alcohol at school, in the proximity of the school, or school sponsored activities
- B. Possession of a weapon or look-alike weapons. The definition of weapons for which students can be expelled is expanded to include knives, shotguns, brass knuckles, billy clubs, look-alikes, or any other item that can reasonably be considered, or looks like a weapon (such as bats, pipes, sticks, etc.).
- C. Bomb threat

**CONSEQUENCES THAT AN ADMINISTRATOR CAN CHOOSE FROM:**

- Parent Contact/Conference
- Office Detention
- Two hour after school assignment
- Loss of cell phone privileges at school
- In school suspension
- Short term out of school suspension
- Long term out of school suspension
- Social suspension
- Expulsion

The preceding guidelines are recommended for the general practice; however, the administration reserves the right to deviate from these guidelines should an individual case require special handling.

Application of the above policies will apply to all schools in the district.

**CORPORAL PUNISHMENT**

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

**SUSPENSIONS**

**EXTERNAL SUSPENSION**

Students may be suspended from school by the school Principal, or other Administrator, for violation of school rules and regulations, disobedience, misbehavior, school disruption, unexcused absence, or any just or reasonable cause. Such suspension will not exceed ten (10) days, however, the length of the suspension is at the discretion of the Administrator.

A parent or guardian will be notified that his son or daughter has been suspended. The parents have the right to appeal to the Superintendent of Schools and have a hearing before the Board of Education in regard to such a suspension. Students who are suspended from school may not attend any school activities during the suspension time. Further, suspended students are to stay away from the schools and surrounding area while on suspension.

Students who are suspended are required to complete their class work while they are out of school. Students are required to make arrangements to obtain their assignments, missed work, and notes from teachers during their suspension. All work should be turned into the teachers on the day of the student's return. All tests and quizzes must be taken on the day a student returns to class. Credit for this work will be determined by the Teacher and/or Principal.

### IN-SCHOOL SUSPENSION (ISS)

ISS requires students to report to the office at the assigned times. ISS is a daylong quiet study hall. Students will be supplied with class work and will receive credit for work completed in ISS. Work is due upon the student's return to class. Students will eat lunch in the in-school room.

#### ISS Rules:

1. Cell phones must be turned in to the administration or office staff at the beginning of the ISS.
2. Watching YouTube will not be allowed unless needed for a specific assignment.
3. Students will be escorted by staff to get their lunch in between the A and B lunch periods. Food and drink will not be allowed at any other times during the ISS.
4. There will be no music allowed to be played or listened to on head phones.
5. Hapara will be used to monitor students computer use in the in school room.

Violation of any ISS rule may result in the student being removed from ISS and placed on external suspension. The length of the external suspension will be determined by the administration.

Any student who serves an ISS will be ineligible to participate in any extra-curricular competitions that evening. They may still participate in practices.

### EXPULSION

The Board of Education may expel students in violation of school rules and regulations, disobedience, misbehavior, school disruption, unexcused absences, or any just or reasonable cause. The parents have the right to a hearing before the Board of Education in regard to the expulsion.

### DRESS AND APPEARANCE

Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment.

- Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images.
- Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols, and the confederate flag.
- Hats, bandannas, and sunglasses may not be worn in the building during the school day. These items must be kept in lockers during the school day.
- Hair styles, dress, and accessories that pose a safety hazard are not permitted in the shop, laboratories, or during physical education class.
- Clothing that is poorly fitting, showing skin and/or undergarments may not be worn at school.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- The length of shorts and skirts must be appropriate for the school environment.
- Appropriate footwear must be worn at all times.
- If there is any doubt about dress and appearance, the building principal will make the final decision.
- Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.
- Backpacks will not be allowed in the classroom. Students are to use their lockers between classes.

Students will be asked to change their clothing if it is determined by the FHS administration to be distracting or inappropriate. Students who repeatedly violate the dress code and those who refuse to change their clothing when asked may be subject to disciplinary consequences.

### ELIGIBILITY

#### ACTIVITIES ELIGIBILITY

Students participating in all activities must be passing 7 of 8 courses in order to participate from week to week. They must pass 7 of 8 courses in the previous semester in order to participate during that semester. If a student fails to meet the weekly eligibility requirements they will not be allowed to participate in any activity events from Monday through Saturday of the week they became ineligible. A sponsor may require the student to study at practice. Eligibility will run two (2) weeks after the beginning of each semester.

Any student who is ineligible 3 times in a season will be removed from the team or group for the remainder of that season. For Thespians, it will be 3 times during the play cycles (Fall, Winter, and Spring).

For the purposes of this policy, extracurricular activities at Fulton High School will be broken down into three (3) categories: a) Seasonal Activities, b) Year-long Activities, and c) Elected/Honors Activities

- a) Seasonal activities include: Baseball, Basketball, Basketball Cheerleading, Bowling Club, Football, Football Cheerleading, Golf, Scholastic Bowl, Softball, Speech Team, Swimming, Track, Volleyball, and Wrestling.
- b) Year-long activities include: Jazz Band, Jazz Choir, Science Club, and Thespians
- c) Elected/Honors activities include: Class Officers, National Honor Society, SADA, and Student Council

### ACADEMIC ELIGIBILITY FOR DANCES

Any full-time student wanting to attend the Homecoming Dance, the Winter Formal Dance, or Prom must be passing 7 of 8 courses when eligibility is run.

- Homecoming eligibility will be run two (2) weeks before the event
- Winter Formal eligibility will be run two (2) weeks before the event
- Prom eligibility will be run four (4) weeks before the event; students who are ineligible at that time will have two (2) weeks to become eligible

The following behavior guidelines must also be met, you **MAY NOT HAVE**:

- **HOME COMING**
  - Any Out of School Suspensions
  - Any In School Suspension for 1<sup>st</sup> Semester
  - More than two (2) Office Referrals for 1<sup>st</sup> Semester
  - Two (2) or more Unexcused Absences
  - All detention time must be served
- **WINTER FORMAL**
  - Any Out of School Suspensions
  - Three (3) or more In School Suspensions during 1<sup>st</sup> Semester
  - Six (6) or more Office Referrals for 1<sup>st</sup> Semester
  - Three (3) or more Unexcused Absences for 1<sup>st</sup> Semester
  - All detention time must be served
- **PROM**
  - Any Out of School Suspension 2<sup>nd</sup> Semester
  - Three (3) or more In School Suspensions 2<sup>nd</sup> Semester **OR** five (5) or more for the year
  - More than five (5) Office Referrals for 2<sup>nd</sup> Semester **OR** 10 or more for the year
  - Three (3) or more Unexcused Absences 2<sup>nd</sup> Semester
  - All detention time must be served

If a student is not passing the required number of classes or they do not meet the required behavior guidelines then they will not be allowed to attend that event. If a student were to purchase a ticket to the event in advance and then be ineligible to go, the student will be refunded the cost of their ticket.

### ATHLETICS ELIGIBILITY

If an athlete fails to meet the weekly eligibility requirements of the IHSA and River Bend they will not be allowed to participate in athletic events from Monday through Saturday of the week they become ineligible. A coach may require the student to study at practice.

**EQUAL EDUCATIONAL OPPORTUNITIES** [See Board Policy 7:10](#)

**EDUCATION OF CHILDREN WITH DISABILITIES** [See Board Policy 6:120](#)

Pursuant to House Bill 3586, now known as PA 101-05015, signed into law by Governor Pritzker on August 23, 2019, you are being notified of your right as a parent or guardian of a child with an IEP to request related service logs.

School districts are required to maintain and make available to the child's parents/guardians, at the annual review or the child's IEP and upon request, related service logs that record the type of related services administered under the child's IEP and the minutes of the related service that have been administered. Under IDEA, related services include speech-language pathology and audiology services, interpreting services, psychological services, physical and occupational therapy services, recreation services, including therapeutic recreation, early identification and assessment of disabilities in children, counseling services, including rehabilitation counseling, orientation and mobility services, and medical services for diagnostic or evaluation purposes. Related services also include school health services and school nurse services, social work services in the schools, and parent counseling and training. To the extent that any of these services are included in the student's IEP as part of the student's educational program, the related service provider must maintain a log that identifies the date services were provided and the minutes of service provided. The Illinois School Student Records Act was amended to specifically note that these required related service logs are considered student temporary records, which a district must maintain for five years after a student has transferred, graduated or otherwise withdrawn from the school district. As a school student record, a parent or guardian may request and review the related service log at any time.

**MISCONDUCT BY STUDENTS WITH DISABILITIES** [See Board Policy 7:230](#)

**ENGLISH LEARNERS** [See Board Policy 6:160](#)

**FIELD TRIPS**

A well-planned field trip is considered an enriching experience which can contribute to the total education of children. Field trips are planned by school personnel in consultation with the principal. Transportation plans are arranged by the teacher.

Permission slips describing each field trip will be sent home. These MUST be returned with the parent or guardian's signature in order for the children to participate. Phone permission by parent or guardian on the day of the field trip will not be accepted. Parents may be asked to help with transportation and supervision. All River Bend District Rules and Regulations apply while a student is on a field trip. Any student that acts inappropriately or poorly represents our school is subject to discipline.

**FLOWER/BALLOON DELIVERIES**

Flower/Balloon deliveries at school will NOT be accepted. This applies at all schools.

**FREE AND REDUCED-PRICE FOOD SERVICES** [See Board Policy 4:130](#)

**FULTON HIGH SCHOOL SONG**

Onward Fulton, Onward Fulton, Best School in the State.  
We, her loyal sons and daughters, Hail thee, good and great.  
Onward Fulton, Onward Fulton, Champion of the right  
We'll stand for you – Oh, Fulton with our might.

**GRADING PERIODS**

1st Quarter will end on October 16, 2020

2nd Quarter will end on December 18, 2020

3rd Quarter will end on March 12, 2021

4th Quarter will end on May 24, 2021

A	4.0	96.4 – 92.5
A-	3.75	92.4 – 89.5
B+	3.25	89.4 – 86.5
B	3.0	86.4 – 82.5
B-	2.75	82.4 – 79.5
C+	2.25	79.4 – 76.5
C	2.0	76.4 – 72.5
C-	1.75	72.4 – 69.5
D+	1.25	69.4 – 66.5
D	1.0	66.4 – 62.5
D-	0.75	62.4 – 59.5
F	0.0	59.4 and below

**GRADING SCALE**

A+ 4.0 100 – 96.5

All teachers are expected to give a final assessment at the end of each semester to demonstrate a student’s learning of material throughout the semester. A final assessment cannot be worth more than 20% of the semester grade. Students are not allowed to exempt from final exams.

Every teacher shall maintain an evaluation record for each student in the teacher’s classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Should a grade change be made, the administrator making the change must sign the changed record.

**GRADUATION COMMENCEMENT**

All students must be in good standing to be eligible to participate in graduation exercises. All students must have passed all of their required classes, have 28 credits earned, served all disciplinary time owed, and have all outstanding bills paid (registration fees, athletic fees, lunch balance, etc.) **BEFORE GRADUATION PRACTICE.**

**GRADUATION WITH COMMENDATION**

During the spring, seniors are instructed to apply for graduation with commendation by completing an application in the Student Services Office. To be considered, a student must meet the following criteria:

1. Has had no "F" semester grade during Grades 10, 11, 12.
2. Has been enrolled in Fulton High School a minimum of two semesters.
3. Has assumed responsibility for self-discipline and defines and develops a knowledge of responsibility to the school and community. A student will meet this requirement if:
  - A. There have not been more than 15 days absence during any given school year; with the exception of hospital illness/recovery.
  - B. there have been no suspensions from school in Grades 9, 10, 11, and 12;
4. Has provided service to the school through participation in approved activities. A minimum of five (5) activities in Grades 9-12 is required for graduation with commendation.

**GRADUATION REQUIREMENTS**

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all State mandated graduation requirements listed below.
2. Completing all District graduation requirements that are in addition to State graduation requirements.
3. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
4. Participating in the State assessment required for graduation.

**STATE MANDATED GRADUATION REQUIREMENTS**

1. Four years of language arts.
2. Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
3. Three years of mathematics.



4. Two years of science.
5. Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required for graduation beginning with the freshman class of 2016-17.
6. One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, or (D) vocational education.
7. One semester of health education.
8. Daily physical education classes.
9. A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag.
10. Nine weeks of consumer education.

The above requirements do not apply students with disabilities whose course of study is determined by an Individualized Education Program or students who are exempted from participation in certain courses in accordance with State law.

#### DISTRICT GRADUATION REQUIREMENTS

1. Four credits in English (1/2 credit in Speech required)
2. Three credits in Science (one credit of Life, Earth, and Physical)
3. Three credits in Social Studies
4. Three credits in Mathematics
5. ½ credit in Introduction to Computers (one semester)
6. ½ credit in College and Career Readiness (one semester)
7. ½ credit in Health (one semester)
8. ½ credit Consumer Education (one semester)
9. ½ credit Drivers Education (9 weeks classroom, 9 weeks behind-the-wheel)
10. Four credits in Physical Education\*
11. 8 ½ credits in Electives

\*Four credits in Physical Education **are required** unless exemption is claimed according to guidelines; if exempt from Physical Education, additional academic credits will need to be earned to reach the total of 28.

#### GRIEVANCE PROCEDURE [See Board Policy 2:260](#)

#### Title IX Sexual Harassment Grievance Procedure [\(See Board Policy 2.265\)](#)

#### GUIDELINES FOR STUDENT FUND RAISING ACTIVITIES [See Board Policy 7:325](#)

##### In addition To

1. The money earned by a class will remain with that class.
2. Classes may sell one item during the year.
3. There is no limit on service activities (car washes, bake sales, etc.) for classes or organizations.
4. All fund raising activities must be cleared through the Administration and by the group sponsor.
5. All fund raising activities should have the project money earmarked prior to the sale or activity.
6. Door-to-door sales are prohibited. Students may only sell to those people they know.

#### HEARING AND VISION SCREENING

The state of Illinois mandates vision and hearing screening for school children. Mandated grades for vision screening include Preschool, Kindergarten, 2<sup>nd</sup>, and 8<sup>th</sup> grades. Mandated grades for hearing screening include Preschool, Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grades. In addition, all special education students, teacher referrals, and new student transfers who have not previously been screened in Illinois are mandated populations for vision and hearing screening. Vision screening is not a substitute for a regular complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has

completed and signed a report form indicating that an examination has been administered within the previous 12 months. Each school year, River Bend #2 students in mandated populations will be screened. Parents will be contacted if a student fails the screening.

### HONOR ROLL

An Honor Roll is compiled at the end of the first quarter, second quarter, first semester, third quarter, fourth quarter, and second semester. Students must be enrolled in a minimum of four academic units of credit to be eligible for Honor Roll consideration. All course grades, except for grades received in Physical Education and Driver Education will be used for determining the Honor Roll. For inclusion of the High Honors listing for a quarter or semester, the student must receive all A grades. For inclusion on the Honors listing for a quarter or semester, the student must receive all A and B grades or all A's and B's with one C, provided the overall average is a 3.00 or B. No D or F can appear on the card.

### IMMUNIZATION, HEALTH, EYE AND DENTAL EXAMINATIONS [See Board Policy 7:100](#)

#### **Required Health Examinations and Immunizations**

In accordance with the laws of the State of Illinois, all students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases (measles, mumps, rubella, diphtheria, tetanus, pertussis, hepatitis B, polio, and varicella. within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

<b>Pre-School</b>	<b>FES</b>	<b>RBMS</b>	<b>FHS</b>
DPT	DPT	Tdap	Tdap
Polio	Polio	Polio	Polio
MMR	MMR	MMR	MMR
Varicella	Varicella	Varicella	Varicella
Hepatitis B		Hepatitis B	Hepatitis B
Pneumococcal		Meningococcal	Meningococcal
Hib			

\*Varicella – two doses starting in Kindergarten

\*Meningococcal – 6<sup>th</sup> & 7<sup>th</sup> Grades – one dose; 12<sup>th</sup> Grade – two doses

Children entering Kindergarten are required to have a lead screening. Proof of immunization against meningococcal disease is required for students in grades 6 and 12, beginning with the 2015-2016 school year. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was “risk-assessed” or screened for lead poisoning. Physicals must be on an Illinois Department of Health form and on file in the school where the student is in attendance. Forms are available in all school offices. Physical exams by chiropractors are not accepted in the State of Illinois.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

#### **Exemptions**

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;

3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

### **STUDENT MEDICATION** [See Board Policy 7:270](#)

### **INTERVIEW BY LAW ENFORCEMENT OFFICERS**

Law enforcement officers will be permitted to interview students at school in the presence of a school official. In any criminal investigation of a student who is a minor, school officials will make every reasonable effort to notify the parent and/or legal guardian of the requested interview by telephone. If the student is taken into custody, school officials must be notified and the parents will be informed by telephone. All reasonable attempts to reach the parents will be used.

### **LEAVING CAMPUS**

If a student must leave the school because of illness or for an appointment he/she must sign out in the school office. **A STUDENT MUST OBTAIN PERMISSION FROM THE OFFICE BEFORE LEAVING SCHOOL.** Parents **MUST** pick their students up in the office to insure student safety (only applies to K-8).

If a student walks out of the building without permission from the office, that absence is considered unexcused. Those unexcused absences will be punished in the following way:

- 1<sup>st</sup> offense: two hour after school assignment (ASA)
- 2<sup>nd</sup> offense: one day of in school suspension (ISA)
- 3<sup>rd</sup> offense: one day of out of school suspension (OSS)
- Any further offense: additional days of out of school suspension (OSS)

Seniors and Juniors will have the ability to leave campus during RTI. All seniors and juniors will report to RTI on the first day of every week and check to see if they have met the requirements from the previous week in order to earn the privilege of leaving during RTI for the rest of the week. The requirements are as follows:

- All seniors and juniors will report to RTI the first day of the week and will find out if they qualify to leave for the rest of the week
- No grade lower than a C.
- No unexcused absences from the prior week.
- No unexcused tardies from the prior week.
- No more than two excused absences the prior week.
- Students in clubs will have to attend all club meetings during RTI.
- Students that elect to stay at school must attend their assigned RTI.
- 2<sup>nd</sup> Semester grades from junior and sophomore year will determine what seniors and juniors will be eligible for this privilege at the start of the year.
- Any office referral will make a student ineligible for this privilege for the remainder of the current quarter.
- Students must stay for any school-sponsored activity that occurs during Rtl.

### **LOCKERS AND LOCKS**

All students will be assigned to a locker with a padlock. The padlock should be left on the locker at all times. The high school will not assume responsibility for stolen property. Only school issued padlocks are appropriate.

### **LUNCH/BREAKFAST PROGRAM**

**STUDENTS MUST OBSERVE THE CLOSED CAMPUS POLICY**

Breakfast and Lunch prices are listed on the district website. The student must have money in their account to access their account. Students will not be allowed to eat lunch if their account is negative. Special arrangements will be made for these students. Disciplinary action may result for students who allow their balances to remain negative for long periods of time.

#### Reimbursable meals

Breakfast – students must be offered all four-food items:

1. Juice, fruit, or vegetable
2. Milk
3. A serving of grains/breads or meat/meat alternate
4. A second serving of grains/breads or meat/meat alternate

**Students must choose three full-size portions of the four required food items to count as a reimbursable meal. Students may decline one item or choose all four. No specific item may be required to be taken or refused.** If the student is eligible for free or reduced lunch, he/she can also receive a free or reduced breakfast.

Lunch – students must be offered all five required food items:

1. Meat/meat alternate
2. Milk
3. Grains/breads
4. Serving of vegetables/fruits
5. A second serving of a different vegetable/fruit

**Students must choose three full-size portions of the five required food items to count as a reimbursable meal. Students may decline one or two items or choose all five. No specific item may be required to be taken or refused.**

If a student wants to purchase a lunch for someone else, they must use their own card. Example: If student #1 wishes to purchase lunch items for student #2. Student #1 must go through the lunch line to purchase the items.

### NATIONAL HONOR SOCIETY

Qualifications:

1. Must have been in attendance at Fulton High School (FHS) at least one (1) semester.
2. Must be a junior or senior.
3. Current minimum grade point average is 3.3.
4. Must have been involved in at least three (3) different extra-curricular activities during high school. These activities include (each activity counts as one): Baseball, Basketball, Cheerleading, Class Officers, Football, Golf, Jazz Band, Jazz Choir, Musicals, Plays, Scholastic Bowl, Softball, Solo and Ensemble Contest, Speech Team, SADA/PRT, Student Council, Thespians, Track, Volleyball, and Wrestling.
5. Must have been involved in at least one (1) community activity.
6. Must describe at least three (3) community service projects you have volunteered at within school and/or the community during your high school years. Service is generally considered to be those actions undertaken by the student that are done with or on the behalf of others without any direct financial or material compensation to the individual performing the service.
7. Must demonstrate the following six (6) qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship. The student who has good character:
  - Accepts criticism willingly and accepts recommendations graciously
  - Exemplifies desirable behavior (friendliness, poise, stability)
  - Upholds morality and ethics
  - Complies with school regulations
  - Demonstrates honesty and reliability
  - Shows courtesy, concern, and respect for others
  - Observes instructions and rules
  - Exhibits perseverance and application to studies
  - Is unwilling to profit from the mistakes of others
8. Must identify at least three (3) leadership positions held. In addition to leadership positions, the student must exercise the following leadership qualities:

- Is resourceful in proposing solutions, applying principles, and making suggestions
- Demonstrates initiative in promoting school activities
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Demonstrates reliability and dependability
- Is a leader in the classroom and in other school activities
- Is dependable in any responsibility accepted
- Displays a loyal school attitude

**PESTICIDES AND LAWN CARE APPLICATIONS** [SEE BOARD POLICY 4:160](#)

**PHYSICAL EDUCATION**

All students are required to take P. E. unless they are participating in a varsity sport (11 & 12 only), participating in marching band (9-12), have a doctor's excuse, or meet one of the exemptions as outlined in the Illinois School Code. A physician's note may be required for participation at the discretion of the administration. Each student will purchase their uniform in the office during registration. The student will then give their receipt to their P.E. teacher on the first day of class.

**PHONE USAGE**

The office phone is for office use only. Students will not be called out of class except for emergencies; we will take a message. Students will be permitted to use the office phone for emergency uses only. In order that classes not be interrupted, all messages to students must be conveyed to the main office. Phones in the classrooms are for teacher use only.

**PLEDGE**

During the morning announcements each day, students and staff say the Pledge of Allegiance. Participation in the pledge is voluntary. However, students that do not participate must wait politely and not disrupt others. The Pledge of Allegiance is as follows:

***I, PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE WITH LIBERTY AND JUSTICE FOR ALL.***

**RANDOM DRUG TESTING** [See Board Policy 7:240](#)

**REPORT CARDS & PROGRESS REPORTS**

Parents have the opportunity to view their students' grades on a daily basis through the district website. Due to the availability of the Internet, report cards and progress reports will not be issued to students unless parents request to receive them.

**RESIDENCE** [See Board Policy 7:60](#)

**RESPONSE TO INTERVENTION (RtI)**

Response to Intervention (RtI) is a general education initiative in place in each school. It is a process which includes the provision of systematic, research-based, common core standards-based instruction/intervention that is matched to the students' academic, social-emotional, and behavioral needs and assumes that the monitoring of progress is continuous. Furthermore, RtI is designed as an early intervention to prevent long term academic failure. As such, RtI can replace and augment the I.Q. discrepancy model in the identification of learning disabilities. RtI is considered a general education initiative, but can also be implemented in special education settings. RtI is a three Tier Model. As a guide, Tier I instruction should be successful with 80-90% of the students, Tier II represents 5-10% of the students, and Tier III should only represent 1-5% of the student population. Tier I – the provision of general screening and group interventions that usually represent the common core standards, 80-90% of the students will respond and achieve in this Tier, and assessments are administered 3-4 times a year. Tier II - if students do not make adequate progress, more intensive interventions are targeted in smaller groups

along with the general education. Progress is monitored at least bi-weekly, and research based interventions could last 6-10 weeks. Tier III - for students who do not adequately respond to the targeted interventions of Tier II, eligibility for special education under IDEA would be considered. Additional testing may be warranted and students would receive individualized, intensive interventions targeted to their needs as assessed in progress monitoring.

Fulton High School will begin using Response to Intervention (RtI) which is a process mandated by the State of Illinois to provide additional support for children having academic or behavioral difficulties. RtI is a three-tier process that will give struggling students more adequate instruction by using scientifically researched interventions. The first step of RtI is the universal screener. Each student will be evaluated two times a year (fall and spring). This test will determine which students are struggling with math and reading and will also provide data to determine if the students are progressing at an adequate rate throughout the year.

#### **SEARCH AND SEIZURE** [See Board Policy 7:140](#)

#### **ACCESS TO STUDENT SOCIAL NETWORKING PASSWORDS AND WEBSITES**

School officials may conduct an investigation or require a student (and/or their parent/guardian) to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

#### **SEX OFFENDER INFORMATION**

Sex Offender Notification Law – State law requires schools to notify parents/guardians during school registration or parent-teacher conferences that information about sex offenders and violent offenders against youth is available to the public on the Illinois State Police's website. Adults responsible for the care of River Bend students may use the following websites to stay aware of the information regarding sex offenders and of a program to help protect students from contact with sex offenders. This fulfills the district's responsibility to provide parents such websites at registration.

- Illinois Sex Offender Registry – [www.isp.state.il.us/sor/](http://www.isp.state.il.us/sor/)
- Illinois Murder and Violent Offender Against Youth Registry – [www.isp.state.il.us/cmvo/](http://www.isp.state.il.us/cmvo/)
- Frequently Asked Questions Concerning Sex Offenders – [www.isp.state.il.us/sor/faq.cfm](http://www.isp.state.il.us/sor/faq.cfm)
- Iowa Sex Offender Registry – [www.iowasexoffender.com/search.php](http://www.iowasexoffender.com/search.php)
- Illinois Prevention Program – [www.childluresprevention.com/schools/posters.asp](http://www.childluresprevention.com/schools/posters.asp)

#### **SEXUAL HARASSMENT** [See Board Policy 7:20](#)

#### **STANDARDIZED TESTING**

Students and parents/guardians should be aware that Sophomores will take standardized tests for English, Math, and Science in the Spring and Juniors will take the SAT in the Spring. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following:

1. Encourage students to work hard and study throughout the year;
2. Ensure students get a good night's sleep the night before exams;
3. Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein;
4. Remind and emphasize for students the importance of good performance on standardized testing;
5. Ensure students are on time and prepared for tests, with appropriate materials;
6. Teach students the importance of honesty and ethics during the performance of these and other tests;
7. Encourage students to relax on testing day.

#### **STATEMENT OF PHILOSOPHY** [See Board Policy 1:30](#)

#### **STUDENT ACCIDENT INSURANCE**

Optional accident insurance is available for River Bend pupils. The insurance rates this year are:

<b>GRADE</b>	<b>DURING SCHOOL HOURS</b>	<b>24-HR. COVERAGE</b>	<b>FOOTBALL COVERAGE</b>
9-12	\$40.00	\$125.00	\$95.00

Registration for student insurance is online at [www.k12specialmarkets.com](http://www.k12specialmarkets.com). Information will be available at the school at registration time. Accident insurance is required of all football players. Families having full-coverage under another policy may waive this requirement.

**GUIDELINES FOR STUDENT DISTRIBUTION OF NON-SCHOOL-SPONSORED PUBLICATIONS**

[See Board Policy 7:315](#)

**STUDENTS ON GROUNDS**

Students should not arrive before 7:45 a.m. unless they have permission and are properly supervised. The north door to the office and the north and south doors to the cafeteria will open at 7:45 a.m. Students can only use the north door entrance to the office if they have permission or to conduct business with the office. Students may not be in the hall until 7:55 a.m. The north and south doors to the cafeteria will be locked at 8:05 a.m. Students may gather on the grounds, but not on neighbor's property or in front of neighbor's property in the streets/sidewalks. Once the school doors open at 7:45 a.m., occupants must leave the vehicle and go onto school property. When school is dismissed, upon leaving school property, students must leave the school area immediately.

**STUDENT RECORDS** [See Board Policy 7:340-API,E1](#)

**SUICIDE AND DEPRESSION AWARENESS AND PREVENTION** [See Board Policy 7:290](#)

**SUPPORT SERVICES AND SPECIAL EDUCATION PROGRAMS**

The River Bend Schools offer a variety of support services and special education programs.

1. Offered through the Bi-County Cooperative:
  - A. Psychologist
  - B. Social Worker
  - C. Low-incidence Special Education classes such as Pre-School, Severe & Profound, Behavior Disorders, etc.
2. Offered directly by River Bend Schools:
  - A. Speech & Language Therapy
  - B. Educable Mentally Handicapped Classes
  - C. Learning Disabilities Classes
  - D. Pre-School Screening
  - E. Response to Intervention

**TECHNOLOGY POLICY** [See Board Policy 6:235-API](#)

The goal of technology at River Bend School District is to enhance, extend, and enrich the learning process and create new opportunities for teaching and learning. The Administration, staff, and students are encouraged to make use of all technology in order to accomplish these goals and to facilitate diversity and personal academic growth.

**TECHNOLOGY: USE OF EDUCATIONAL TECHNOLOGIES; STUDENT DATA PRIVACY AND SECURITY** [\(See Board Policy 7:345\)](#)

**TECHNOLOGY 1:1 POLICY**

All students are to follow the policies as outlined in the technology use policy stated above.

Specific issues that will have specific consequences:

1. If a student leaves his/her Chromebook at home:
  - a. First offense – warning and borrow one or call home to have someone bring it in
  - b. Second offense – parent contact and borrow a Chromebook

- c. Third offense – detention and borrow a Chromebook (restricted to just the sites the student needs for his/her classes)
2. If a student does not have his/her Chromebook charged (meaning the Chromebook dies at school or has to be plugged in during the school day) – starts over each quarter:
  - a. First offense – warning
  - b. Second offense – parent contact and loss of cell phone privileges for one day
  - c. Third offense – detention and loss of cell phone privileges at school for one week
3. If a student is caught using non approved activities such as google pictures, playing games, listening to music, etc. without teacher permission:
  - a. First offense – warning
  - b. Second offense – loss of cell phone privileges for one week
  - c. Third offense – 2 hour after school assignment and loss of cell phone privileges at school for one month from the date of the infraction
4. If a student downloads extensions or music or any other app without teacher permission:
  - a. First offense – detention, Chromebook cleared, and loss of cell phone privileges for one week
  - b. Second offense – in-school suspension and loss of cell phone privileges for one month

The above issues are circumstances that have specifically come up as we have implemented 1:1 in our middle school. As technology changes, we are aware that more issues may arise. Students with habitual computer issues can be subject to any of the following consequences:

- Detentions, In-school suspensions, Loss of cell phone privileges, Loss of the ability to take the school provided Chromebook home, Having their Chromebook reduced to limited web access, and Suspension

### TESTING

- NGSS Science tests are administered to all Biology students.
- Preliminary Scholar Aptitude Test (voluntary basis) is given to Juniors in October
- PSAT Exams will be administered to Freshmen and Sophomores
- SAT tests are administered to the Junior Class in April – Students who sleep/rush through SAT will be removed from the testing site in accordance with College Board testing policy.

\*\*College Testing Program - Either the College Entrance Examination Board Tests or the American College Test is required for admission to most colleges. These tests are designed to cover a wide variety of basic background information. From the test results, the college gets a good idea of the student's general academic background and, from it can predict, with considerable accuracy, the student's probable success in college. The College Board tests contain, in addition to the aptitude test, several achievement tests which the student may elect to take. Often the college to which he/she is applying will direct that he/she should take one or more of the achievement tests.

Application to take them must be made at least one (1) month prior to the test date. Counselors can supply specific information about these tests and when they are to be given. More and more tests are being taken by juniors. It is, therefore, important that every student consult the counselor early about his/her own testing program. It is of the greatest importance that college planning be done early.

### TRANSCRIPTS

Students who wish to have transcripts (copy of permanent record card) sent to colleges for admissions purposes should contact the Fulton High School Office Secretary. It is necessary that a release form be completed prior to mailing of the transcript. Transcripts for current Fulton High School students are free - **all other transcript requests are charged a fee of \$5.00.**

### TRANSPORTATION

Students who are licensed to drive by the State of Illinois may drive cars and other vehicles to school. After a student vehicle arrives in the school area, it must be parked. Once the school doors open at 7:45 a.m., occupants must leave the vehicle and go onto school property. When school is dismissed, upon leaving school property, students must leave the school area immediately!



Any student who screeches tires, hotrods, or engages in any unsafe or disruptive action with a vehicle is subject to disciplinary action. A parent conference may be scheduled with the end result being that student's loss of driving privileges to school.

Students that are eligible for school provided transportation will be dropped off and picked up at the south side of the high school building. Once students depart from the school bus they are to immediately enter the school building at the designated area.

## **BUS TRANSPORTATION** [See Board Policy 4:110](#)

### **INSTRUCTIONS TO SCHOOL BUS RIDERS/PARENT AND GUARDIANS**

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published at the beginning of the school year.

- A. Regular transportation route shall consist of District-approved pick-up and drop –off points. These will vary from year to year depending on enrollment and exit of students.
- B. A single babysitter option will be considered for a pick-up or drop-off point provided said babysitter’s residence is on an existing route and after inspection by the Transportation Director, said stop point is both safe and practical. A single babysitter option is defined as only one standard babysitter that provides for a consistent pick-up or drop-off point. An example of a baby sitter option that is **not** acceptable would be a M-W-F request for one babysitter drop-off and T-Th request for another babysitter drop-off.
- C. All parent transportation requests/options shall be submitted in writing and shall be approved only by the Transportation Director and District Administration. Individual bus drivers shall not unilaterally make changes in route stops.
- D. School bus riders are under the jurisdiction of the school bus driver. Respect your driver, do what he/she tells you, it’s for your safety. Remember that unnecessary confusion diverts the driver’s attention and could result in a serious accident.

In the interest of the student’s safety and in compliance with State law, students are expected to observe the following rules:

#### **Bus Stop/Entering the Bus:**

1. Be on time at the designated school bus stop, help keep the bus on schedule. Parents are responsible for the child’s safety getting on and off the bus.
2. Be careful in approaching the place where the bus stops. Do not move toward the bus until the bus has been brought to a complete stop.
3. Stay off the road at all times while waiting for the bus.
4. Observe safety precautions at bus stops. Where it is necessary to cross the highway, proceed to a point at least 10 feet in front of the bus on the right shoulder of the highway where traffic may be observed in both directions. Wait for a signal from the bus driver permitting you to cross.
5. Choose a seat and sit in it immediately upon entering the bus. Sit quietly in your seat and do not leave your seat while the bus is in motion. Do not stand in the entrance or in the aisle.

#### **Conduct on the Bus:**

1. Good behavior and behavior that will not distract the bus driver from operating the bus safely is required. Crowding, pushing, scuffling, and other needless commotion are grounds for disciplinary action.
2. Do not talk to the bus driver while the bus is in motion except in emergencies.
3. Do not ask the driver to stop at places other than regular bus stops. The driver is not permitted to do so.
4. Be absolutely quiet when approaching a railroad crossing.
5. Get permission before opening the windows and do not lower them below the line on the bus.
6. Keep all parts of the body and all objects inside the bus.
7. Keep book bags, books, packages, coats and other objects out of the aisles. Keep all body parts clear of the aisles when seated.
8. Eating or drinking is not permitted on the bus.
9. No animals allowed on the bus.
10. Athletic footwear with cleats or spikes is not allowed on the bus.

11. Loud conversation, singing, boisterous conduct, unnecessary noise, or profanity is not allowed. Visiting quietly with your neighbor is acceptable.
12. Electronic devices (such as CD player, cell phones, etc.) are allowed, provided they are in silent mode or headphones/earbuds are worn and are not disruptive to the driver.
13. Never tamper with, damage, or deface anything in or on the bus, or any of the bus or school equipment. Parent/Guardians will be liable for any defacing or damage students do to the bus.
14. Keep the bus neat and clean.

**In an Emergency:**

1. In the event of an emergency, stay on the bus and await instructions from the bus driver.
2. Use the emergency door only in an emergency.

**Disciplinary Action:**

1. All school rules will apply while on the bus, at a stop, or waiting for the bus.
2. Inappropriate behavior will be reported to school authorities and failure to observe safety rules may result in suspension from bus services.
3. Parent/Guardians will be notified with a bus conduct report which requires a signature. The Student must return the signed parent/guardian copy of the report to the driver in order to ride the bus.
4. Students may be suspended from riding the school bus for up to ten (10) consecutive school days for engaging in gross disobedience or misconduct. If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the school board may suspend the student from riding the school bus in excess of ten (10) days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.
5. Video and audio cameras may be active on busses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus.

**BUS CONDUCT** [See Board Policy 7:220](#)

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

**VISITORS TO THE SCHOOLS** [See Board Policy 8:30](#)

**WAIVER OF STUDENT FEES** [See Board Policy 4:140](#)

**WEATHER PROCEDURE**

In cases of bad weather and other local emergencies, a power announcement will be sent to all who have subscribed to the service. Parents may also listen to any local radio or television station to be advised of school closings or early dismissals. If bad weather or other emergency occurs during the day, the district's power announcement system will inform guardians of announcements or listen to local media stations for possible early dismissal information.

Please DO NOT call the school on mornings when the weather is bad. Calling the school, ties up the phone lines and delays getting the message to the radio stations. Staff members have been instructed that if they are contacted at home they are to refer the person to the radio stations and/or recorded phone message.

The technology-based information system is a positive reinforcement to our commitment to keep our students safe and remain personally connected to staff and parents thoughts directed telephone and email contact regarding inclement weather, school closings and critical or emergency school announcements.

Early dismissals are sometimes advisable because of hazardous weather conditions changing after school has started for the day. Radio stations are notified AND AN INFORMATIONAL MESSAGE IS SENT OUT as soon

as possible via email, direct phone, or text message. For your child's safety, make certain your child knows ahead of time where to go in case of an early dismissal.

### **WEATHER / RADIO / TV**

When weather conditions are questionable, please check the following radio/TV stations, the district website, or watch for a power announcement:

KROS (1340) AM	KMXG MIX (96.1) FM
WSDR (1240) AM	KMLN (94.7) FM
KCLN (1390) AM	WCCI (100.3) FM
WLLT (107.7) FM	WLLR (103.7) FM
WZZT (102.7) FM	WSSQ (94.3) FM
WQAD (TV-8) ( <a href="http://www.wqad.com">www.wqad.com</a> )	KLJB (TV-18) ( <a href="http://www.ourquadcities.com">www.ourquadcities.com</a> )
WHBF (TV-4) ( <a href="http://www.whbf.com">www.whbf.com</a> )	KWQC (TV-6) ( <a href="http://www.kwqc.com">www.kwqc.com</a> )

[www.riverbendschools.org](http://www.riverbendschools.org)

Power Announcement – Messages on your cell phone will display the number 815-589-2711.

### **WHITESIDE AREA CAREER CENTER**

In order to register for this course, an application must be filed with the counselor. Principal approval is the final determination for attendance at the center. General guidelines that will be used to determine if a student will be allowed to attend W.A.C.C. are:

1. 1.95 (C-) cumulative grade point average.
2. All credits up to date by the end of grade 10 for juniors and grade 11 for seniors.
3. No more than ten (10) days absence in any given year (major illness excluded.)
4. A disciplinary record showing no excessive detentions or suspensions from school.
5. Fulton High School allows only juniors and seniors to attend W.A.C.C.
6. Students who do not meet the criteria, but wish to attend W.A.C.C. may request a review by FHS administration.

Preference will be given to students who have taken the introductory courses at Fulton High School and to those who intend to pursue a vocation in one of the areas offered at W.A.C.C. Registration in this course requires a student to ride school transportation to Sterling with a departure time of 7:10 a.m.

All rules and regulations apply to students while in attendance at the Career Center. Students are subject to disciplinary action for behavior that occurs at W.A.C.C.

If a student misses the W.A.C.C. bus he/she should report to Fulton High School office immediately at 8:05 a.m., or he/she will be considered truant.

The only driving passes for students to drive to W.A.C.C. that will be approved are those that are generated by W.A.C.C. teachers and/or administrators. W.A.C.C. issues driving passes for the following instances: fundraising purposes, internships, and for students who are bringing in their vehicles to be worked on.

Tuition for W.A.C.C. is based upon the number of students attending. Students may be dropped from W.A.C.C. for three (3) unexcused absences/truancies. Since Fulton High School and W.A.C.C. calendars do not always coincide, each system could possibly have different days off. Students are required to attend W.A.C.C. every day W.A.C.C. is open – even if FHS is not in session (unless it is a snow day).

No student is permitted to drive to W.A.C.C. (or ride with another student to W.A.C.C.) without prior written permission from the high school principal and parents.

Attending W.A.C.C. is a privilege which may be rescinded if a student cannot abide by the policies. If a student's grades or behavior at FHS or W.A.C.C. become a problem, a student may be dropped from W.A.C.C., or not allowed to return a second year.

Students who apply and are approved must successfully complete this course. Students **who drop out or fail to attend may be required to reimburse the school district for the tuition cost**, which is not refundable from W.A.C.C. Refusal to attend is considered truancy.

### **YEARBOOK/PUBLICATION POLICIES**

**CONTENT POLICY:** By virtue of the fact that the yearbook is a student conceived, planned, and produced publication, as well as a product of an academic program, there are certain guidelines which must be put into practice ethically and legally. Journalistic in nature, the publication attempts to inform and entertain its audience in a broad, fair, and accurate manner on all subjects that affect readers in the areas of lifestyles, academics, clubs, and sports. The entire student body of prospective readers constitutes the target audience for the yearbook with secondary audiences including parents, school personnel, community members, and other scholastic journalism groups. Content focuses on coverage which will meet the wants and needs of the majority of these students. While the yearbook staff not only allows, but also encourages, constructive criticism of any part of the yearbook, before or after distribution, final authority for the content rests solely in the hands of student journalists, their advisor, and ultimately, the school administration. No material, opinionated or otherwise, will be printed which is libelous, irresponsible, advocates an illegal activity, or which the editorial board and/or advisor deems in poor taste.

**PORTRAIT POLICY:** Undergraduate students and school personnel must have their portraits made with the official school portrait photographer in order to be included in the current volume of the yearbook. All students and faculty will be afforded one (1) opportunity to have their portraits taken or retaken if the need presents itself. Senior students will need to submit their senior portraits to the yearbook advisor before a preset deadline in order to have their senior picture included in the current volume of the yearbook. The deadline will be determined by the yearbook advisor and students will be given ample time to meet this deadline. Any member of the school personnel or of the student body that does not get his/her portrait taken or does not meet the portrait deadline (seniors only), the yearbook advisor will use that individual's portrait from a previous school year. All portraits are subject to approval by the yearbook advisor.

**BOOK SALES POLICY:** All yearbook sales are final. Exchanges will be made for books that were damaged as a result of shipping or publisher mishap (pages printed upside down, pages missing, etc). The damaged book will be replaced by another book, provided there is an extra one available. If the advisor does not have an extra book, the exchange will be monetary. It is the responsibility of the buyer to provide proof of purchase, if no record can be provided by the yearbook advisor. A valid receipt or a cancelled check deposited in the yearbook account will constitute proof of purchase.

**ADVERTISING POLICY:** All advertising accepted by the staff must meet the same guidelines as the content policy. Acceptance of advertising does not constitute an endorsement by the school, the staff as a whole, or its individual members. Students who appear in advertising must sign a model release form acknowledging that they will accept no monetary remuneration from the client and their appearance is one of support for the publication rather than the business or professional. Advertising program rates are specifically detailed in the ad packet and contract. The yearbook advisor on a year-by-year basis determines the advertising prices.

**OBITUARY POLICY:** Should a student and/or school personnel die anytime during the current coverage period, the staff will treat the death in a tasteful, respectful manner. The portrait of that individual will appear as it would under normal circumstances, but the name of the person and dates of birth and death will be set in a 30% black screened box. This uncommanding treatment will provide adequate memory of the individual for those closely associated while not overemphasizing it for other readers.

**BOARD OF EDUCATION MEMBERS**

President: Mr. Dan Portz  
Vice-President: Mrs. M. Jane Orman-Luker  
Secretary: Mr. Eric Fish  
Mr. Chris Barnett  
Mr. Andy Meyers  
Mr. Jay Ritchie  
Mrs. Mary Simmons

**OFFICE HOURS, PHONE NUMBERS, & ADDRESSES**

**Elementary School**

7:30 a.m. - 4:00 p.m.  
1301 7th Avenue, Fulton, IL 61252  
815-589-2911

**Middle School**

7:30 a.m. - 4:00 p.m.  
415 12th Street, Fulton, IL 61252  
815-589-2611

**High School**

7:30 a.m. - 4:00 p.m. (Monday-Thursday)  
7:30 a.m. - 3:30 p.m. (Friday)  
1207 12th Street, Fulton, IL 61252  
815-589-3511

**District Office**

8:00 a.m. - 4:30 p.m.  
1110 3rd Street, Fulton, IL 61252  
815-589-2711

**Fulton Blended Pre-School**

8:00 a.m. - 4:00 p.m.  
1217 14th Street, Fulton, IL 61252  
815-589-2309

**Bus Garage**

6:00 a.m. - 4:00 p.m.  
1307 14th Street, Fulton, IL 61252  
815-589-2902

All visitors must check in with the office upon arrival to school.

## CLASS PERIODS AT FULTON HIGH SCHOOL

### Regular Day

First Block 8:05 – 9:30  
Second Block 9:35 – 11:00  
Third Block 11:05 – 1:00  
A Lunch: 11:05 – 11:30  
B Lunch: 11:50 – 12:15  
Fourth Block 1:05 – 2:30  
Rtl 2:35 – 3:05

### Early Release Schedule

#### Professional Development Days

First Block 8:05 – 8:55  
Second Block 9:00 – 9:50  
Fourth Block 9:55 – 10:45  
Third Block 10:50 – 12:20  
A Lunch: 11:15 – 11:40  
B Lunch: 11:50 – 12:20

#### Parent/Teacher Conference Schedule

Thursday, Nov 5th

First Block 8:05 – 9:15  
Second Block 9:20 – 10:30  
Third Block 10:35 – 12:25  
A Lunch: 11:05 – 11:30  
B Lunch: 12:00 – 12:25  
Fourth Block 12:30 – 1:40

#### 2 Hour Late Start Schedule

First Block 10:05 – 11:10  
Third Block 11:15 – 12:45  
A Lunch: 11:15 – 11:40  
B Lunch: 12:20 – 12:45  
Second Block 12:50 – 1:55  
Fourth Block 2:00 – 3:05

#### 2 Hour Early Release Due to Weather Schedule

First Block 8:05 – 9:10  
Second Block 9:15 – 10:20  
Fourth Block 10:25 – 11:30  
Third Block 11:35 – 1:05  
A Lunch: 11:35 – 12:00  
B Lunch: 12:15 – 12:40